

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**January 29, 2020
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor
Cameron Cardinal Councillor
David Driedger Councillor
Eric Jorgensen Councillor (Arrived 10:06 a.m.)
Lisa Wardley Councillor

REGRETS: Peter F. Braun Councillor
Anthony Peters Councillor
Ernest Peters Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Byron Peters Director or Planning and Development
Fred Wiebe Director of Utilities
Jennifer Batt Director of Finance
Dave Fehr Director of Operations
Grant Smith Agricultural Fieldman
Don Roberts Director of Community Services
Willie Schmidt Fleet Maintenance Manager
Julie Emmerson Executive Assistant/Recording Secretary

ALSO PRESENT: S/Sgt Jesse Gilbert, Fort Vermilion RCMP
Cpl. Mike Brown, Fort Vermilion RCMP

Minutes of the Regular Council meeting for Mackenzie County held on January 29, 2020 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 20-01-044 MOVED by Deputy Reeve Sarapuk

That the agenda be approved with the following additions:

- 8. a) Mackenzie Applied Research Association Lease
- 9. c) Access to Bistcho Lake
- 14. e) Tri-Council Letter
- 16. b) La Crete & Area Chamber of Commerce
- 17. a) Mackenzie County Library Negotiations

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

- 3. a) Minutes of the January 14, 2020 Regular Council Meeting**

MOTION 20-01-045

MOVED by Councillor Wardley

That the minutes of the January 14, 2020 Regular Council Meeting be adopted as presented.

CARRIED

Councillor Jorgensen arrived at 10:06 a.m.

- 3. b) Business Arising out of the Minutes**

None

**AGRICULTURE
SERVICES:**

- 8. a) Mackenzie Applied Research Association Lease (ADDITION)**

MOTION 20-01-046
Requires Unanimous

MOVED by Councillor Bateman

That administration enter into a new lease agreement with Mackenzie Applied Research Association with a 2055 expiration date.

CARRIED UNANIMOUSLY

TENDERS:

- 5. a) None**

PUBLIC HEARINGS:

- 6. a) None**

**GENERAL
REPORTS:**

- 7. a) None**

**COMMUNITY
SERVICES:**

- 9. a) Bylaw 1166-20 Dog Control**

MOTION 20-01-047 **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1166-20 being Mackenzie County's Dog Control Bylaw.

CARRIED

MOTION 20-01-048 **MOVED** by Councillor Bateman

That second reading be given to Bylaw 1166-20 being Mackenzie County's Dog Control Bylaw.

CARRIED

MOTION 20-01-049 **MOVED** by Councillor Driedger
Requires Unanimous

That consideration be given to go to third reading of Bylaw 1166-20 being Mackenzie County's Dog Control Bylaw at this meeting.

CARRIED UNANIMOUSLY

MOTION 20-01-050 **MOVED** by Councillor Cardinal

That third reading be given to Bylaw 1166-20 being Mackenzie County's Dog Control Bylaw.

CARRIED

FINANCE: **10. a) Bylaw 1167-20 Fee Schedule Amendment**

MOTION 20-01-051 **MOVED** by Councillor Driedger
Requires 2/3

That first reading be given to Bylaw 1167-20 being the Fee Schedule Bylaw amendment for Mackenzie County as AMENDED.

CARRIED

MOTION 20-01-052 **MOVED** by Councillor Wardley
Requires 2/3

That second reading be given to Bylaw 1167-20 being the Fee Schedule Bylaw amendment for Mackenzie County.

CARRIED

MOTION 20-01-053 **MOVED** by Councillor Bateman

Requires Unanimous

That consideration be given to go to third reading of Bylaw 1167-20 being the Fee Schedule Bylaw amendment for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 20-01-054
Requires 2/3

MOVED by Councillor Cardinal

That third reading be given to Bylaw 1167-20 being the Fee Schedule Bylaw amendment for Mackenzie County.

CARRIED

COMMUNITY SERVICES:

9. b) Bistcho Lake – Cabins (Recreational Lease)

MOTION 20-01-055

MOVED by Councillor Bateman

That Administration move forward with applying for Recreational Leases for the Bistcho Lake cabin areas and consideration be given to the work being done by the Caribou Sub-regional Task Force.

CARRIED

Reeve Knelsen recessed the meeting at 10:44 a.m. and reconvened the meeting at 10:59 a.m.

COMMUNITY SERVICES:

9. c) Access to Bistcho Lake (ADDITION)

MOTION 20-01-056
Requires Unanimous

MOVED by Councillor Jorgensen

That Administration have a discussion with Paramount Resources regarding the North access to Bistcho Lake to address access for recreational and industrial purposes for the remainder of the 2019/2020 winter season.

CARRIED UNANIMOUSLY

FINANCE:

10. b) Financial Reports – January 1, 2019 to November 30, 2019

MOTION 20-01-057

MOVED by Councillor Wardley

That the financial reports for January to November 30, 2019 be received for information.

CARRIED

FINANCE:

10. c) MasterCard Statements

MOTION 20-01-058

MOVED by Councillor Driedger

That the MasterCard statements for October and November 2019 be received for information.

CARRIED

OPERATIONS:

11. a) Ladder Truck

MOTION 20-01-059

MOVED by Councillor Bateman

That the ladder truck update be received for information.

CARRIED

UTILITIES:

12. a) None

**PLANNING AND
DEVELOPMENT:**

**13. a) Bylaw 1168-20 Land Use Bylaw Amendment to Rezone
Plan 052 4647, Block 24, Lot 14 from Hamlet
Residential 1A "H-R1A" to Hamlet Residential 1B "H-
R1B" (La Crete)**

MOTION 20-01-060

MOVED by Councillor Cardinal

That first reading be given to Bylaw 1168-20 being a Land Use Bylaw Amendment to Rezone Plan 052 4647, Block 24, Lot 14 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B, subject to public hearing input.

CARRIED

**PLANNING AND
DEVELOPMENT:**

13. a) Policy PW042 Road Allowance Use

MOTION 20-01-061

MOVED by Councillor Jorgensen

That Policy PW042 Road Allowance Use be approved as presented and that Policy PW026 License Agreement for Undeveloped Road Allowance and Policy PW028 Sale of

Undeveloped Road Allowance be rescinded.

CARRIED

DELEGATIONS:

4. a) Fort Vermilion RCMP – Crime Statistics for Fort Vermilion and Mackenzie County

S/Sgt. Gilbert and Cpl. Brown were in attendance to present the Crime Statistics reports for Fort Vermilion and Mackenzie County.

Reeve Knelsen recessed the meeting at 12:10 p.m. and reconvened the meeting at 1:03 p.m.

MOTION 20-01-062

MOVED by Councillor Driedger

That the RCMP crime statistic reports be received for information.

CARRIED

MOTION 20-01-063

MOVED by Councillor Cardinal

That a letter be sent to S/Sgt. Gilbert regarding Cst. White's commendable service as our School Resource Officer and encourage that an extension be granted.

CARRIED

ADMINISTRATION:

14. a) Policy ADM010 Adverse Weather

MOTION 20-01-064

MOVED by Councillor Bateman

That Policy ADM010 Adverse Weather be amended as presented.

CARRIED

ADMINISTRATION:

14. b) Appointment of Members at Large – Subdivision & Development Appeal Board

MOTION 20-01-065

MOVED by Councillor Jorgensen

That Karen Egge, Denise van Rootselaar, and John Croken be appointed as Members at Large to the Subdivision & Development Appeal Board for a three year term ending October 2023, subject to eligibility.

CARRIED

MOTION 20-01-066 **MOVED** by Councillor Wardley

That administration re-advertise and recruit locally for Subdivision and Development Appeal Board members.

CARRIED

MOTION 20-01-067 **MOVED** by Councillor Bateman

That a letter be sent to the Minister of Municipal Affairs in regards to the Section 627(3) of the Municipal Government Act that relates to the number of councillor's on a Subdivision and Development Appeal Board.

CARRIED

Councillor Bateman declared herself in conflict and sat in the public gallery.

ADMINISTRATION: **14. c) Canada Post Services (Hamlet of Zama)**

MOTION 20-01-068 **MOVED** by Councillor Wardley

That the local Councillor and Administration in the Zama area be authorized to meet with Canada Post to discuss future options for Canada Post Services in the community.

CARRIED

Councillor Bateman resumed her seat at the Council table.

ADMINISTRATION: **14. d) Caribou Update (standing item)**

MOTION 20-01-069 **MOVED** by Councillor Jorgensen

That the Caribou Update be received for information.

CARRIED

ADMINISTRATION: **14. e) Tri-Council Letter (ADDITION)**

MOTION 20-01-070 **MOVED** by Councillor Wardley
Requires Unanimous

That administration review the December 4, 2019 Tri-Council Meeting Minutes and address any outstanding actions.

CARRIED UNANIMOUSLY

**COUNCIL
COMMITTEE
REPORTS:**

15. a) Council Committee Reports (verbal)

Councillor Jorgensen stepped out of the meeting at 2:16 p.m.

MOTION 20-01-071

MOVED by Councillor Driedger

That the Council Committee reports be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 2:17 p.m. and reconvened the meeting at 2:35 p.m. with all Councillors present.

**COUNCIL
COMMITTEE
REPORTS:**

15. b) Municipal Planning Commission Meeting Minutes

MOTION 20-01-072

MOVED by Councillor Bateman

That the Municipal Planning Commission meeting minutes of January 9, 2020 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. c) Subdivision & Development Appeal Board

MOTION 20-01-073

MOVED by Deputy Reeve Sarapuk

That the Subdivision & Development Appeal Board Decision for 03-SDAB-19 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 20-01-074

MOVED by Councillor Jorgensen

That the information/correspondence items be accepted for

information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

**16. b) La Crete & Area Chamber of Commerce – Annual
General Meeting and Awards Dinner (ADDITION)**

MOTION 20-01-075
Requires Unanimous

MOVED by Councillor Bateman

That Mackenzie County staff be authorized to attend the La Crete & Area Chamber of Commerce – Annual General Meeting and Awards Dinner as a result of Council having prior commitments to attend the Rural Municipalities of Alberta (RMA) Zone meeting.

CARRIED UNANIMOUSLY

CLOSED MEETING:

17. Closed Meeting

MOTION 20-01-076
Requires Unanimous

MOVED by Councillor Driedger

That Council move into a closed meeting at 3:11 p.m. to discuss the following:

17. a) Mackenzie County Library Board Negotiations
(*FOIP, Div. 2, Part 1, s. 23, 25*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer
- Jennifer Batt, Director of Finance
- Fred Wiebe, Director of Utilities
- Byron Peters, Director of Planning and Development
- Don Roberts, Director of Community Services
- Dave Fehr, Director of Operations
- Julie Emmerson, Executive Assistant

MOTION 20-01-077

MOVED by Councillor Bateman

That Council move out of a closed meeting at 3:41 p.m.

CARRIED

**17. a) Mackenzie County Library Board Negotiations
(ADDITION)**

MOTION 20-01-078
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That the Mackenzie County Library Board Negotiations be received for information.

CARRIED UNANIMOUSLY

NOTICE OF MOTION: 18. a) None

NEXT MEETING DATE: 19. a) Next Meeting Dates

Regular Council Meeting
February 10, 2020
10:00 a.m.
Fort Vermilion Council Chambers

Committee of the Whole Meeting
February 25, 2020
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 20-01-079 **MOVED** by Deputy Reeve Sarapuk

That the Council meeting be adjourned at 3:42 p.m.

CARRIED

These minutes were approved by Council on February 10, 2020.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer

